Welcome Greetings

For EAFIT is an honor to have you as an applicant. We hope the admission process you are starting on enables you to be an active student in our institution.

Through education, people develop themselves in an integral context. Not only their brains, but their hearts and their ability to love, desire, feel and integrate in a community to make it better.

*Universidad EAFIT* in its mission to educate those committed to the integral development of their communities, has placed education in a process that understands, on top of academic preparation, the freedom of expression, execution of co-curricular activities, the permanent advice and accompaniment from career heads, coordinators, teachers and specialized employees that offer support.

From the moment that you join the University, you will be able to coexist with an environment that will allow you to act as a person that contributes, that questions themselves and learns from the academic world. That is the University’s reason for being. We wish you success in this process and we hope to see you as a part of our University.

Sincerely,

JUAN LUIS MEJÍA
Principal
Schedule of activities for applicants who are interested in studying an undergraduate program at EAFIT in the second semester of 2014

If it is the first time that you are going to study at any institution of higher education, please apply as aspirante Bachiller- Estudios por primera vez (high school applicant). On the other hand, if you have been enrolled at any institution of higher education (technical, technological or undergraduate level), please check the information and apply as Transferencia Externa (external transfer).

1. Apply and submit admission documents.
   - Fill out the online application form
   - Pay application fees
   - Submit admission documents to Admisiones y Registro (Admissions and registration office)

2. Admission results

3. Tuition payment

4. Timetable

5. Photo taken for ID card

6. Attend Orientation

7. Schedule of activities for new applicants and reserved places.

Applications:
From March 19th to May 16th
Fill out the form accordingly

<table>
<thead>
<tr>
<th>High School Applicants (Aspirantes bachilleres)</th>
<th>External Transfer (Transferencia externa)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For the courses/areas requested, please type the grades obtained according to the following criteria:</td>
<td>Please select the welfare activity that you want to take during the first semester. Check the leaflet called “Folleto Asignatura Bienestar Universitario” on the page of inscripciones.</td>
</tr>
<tr>
<td>• <strong>For high schools that have up to year 11:</strong> If you are currently studying in year 11, please type the grades obtained in year 10. If you have finished high school, please type the grades obtained in year 11.</td>
<td>For International Business, a recognized test to confirm your level of English according to the University bilingualism regulations. Please follow this link for more information <a href="http://www.eafit.edu.co/idiomas/centro-idiomas/Documents/Tabla%20bilinguismo%202010.pdf">http://www.eafit.edu.co/idiomas/centro-idiomas/Documents/Tabla%20bilinguismo%202010.pdf</a>.</td>
</tr>
<tr>
<td>• <strong>For high schools that have up to year 12:</strong> If you are currently studying in year 12, please type the grades obtained in year 11. If you have finished high school, please type the grades obtained in year 12.</td>
<td>If you are applying for the Music degree program, please fill out the form related to the knowledge in the areas as well as the emphasis that you are interested in.</td>
</tr>
<tr>
<td>Please select the welfare activity that you want to take during the first semester. Check the leaflet called “Folleto Asignatura Bienestar Universitario” on the page of inscripciones.</td>
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<td></td>
</tr>
<tr>
<td>If you are applying for the Music degree program, please fill out the form related to the knowledge in the areas as well as the emphasis that you are interested in.</td>
<td></td>
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• Pay application fees

Application fees can be paid online by using a credit card, or a debit account from a bank registered in PSE. Please contact your bank for more information before making the payment.

In order to pay application fees, please visit www.eafit.edu.co and click on Inscripciones. Fill out the online application form, if you have not done it. After completing the form, the options for payment of the application fee will be available to you.

After you make the payment, a message of success will be displayed confirming the transaction. Do not close the window. Please note that the information will not reach our data base if the regresar option (the return option) is not selected.

If you are unable to pay online, click on Generar documento de pago, located at the end of the form, to obtain a printable version of the payment details. Please print the document on a laser printer and pay at one of the banks mentioned on the payment document.

For problems related to the printable document, please contact Admisiones y Registro located in the Library, building 32, on the first floor (rear entrance), or send an email to: admisiones.registro@eafit.edu.co

If the problem is related to payment, please contact the Accounts Receivable office (Cartera) by email to: cartera@eafit.edu.co, or visit the office located in the Library, building 32, on the first floor (rear entrance).

Application fees can be paid from abroad by an international bank transfer. For more information about our bank account details, please contact the Accounts receivable office by email to: tesoreria@eafit.edu.co

• Submit admission documents to Admisiones y Registro

Once you have applied and according to the type of your application (High School Applicant or External transfer, or in agreement and University experience), please submit the documents mentioned on the tables below to the following offices: Admisiones y Registro.

1. Admission Documents
   a) Scanned documents

   You must send us the scanned copy of the following documents to the email: documentos.pregrado@eafit.edu.co.
   In the email subject please write your ID number and full name. Also attach a pdf file titled with your full name, ID number and the ID code that identifies you at the University (example: 95010112133-201420001001-Juan Valdés.pdf):
<table>
<thead>
<tr>
<th>Documentation</th>
<th>High School Applicants</th>
<th>External Transfer applicants</th>
<th>Applicants in agreements and University Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>A copy of your ID. Please have both sides of the document copied, vertically, on one side of the paper.</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>If you are currently studying in year 11, please a scanned of the grades obtained in year 10 or If you are currently studying in year 12, please a scanned of the grades obtained in year 11.</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>If you have finished high school, please scan the grades obtained in year 11 or 12. Please consider the final year at your high school.</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A sample of the “examen del saber” (ICFES).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>If you studied abroad, please visit the website of “el ICFES” to check the list of international exams that are recognized to gain admission to a Colombian institution of higher education. Please provide the exam certificate.</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If you are an underage applicant, please provide along with your documents the authorization form located on the Inscripciones page filled out by the person responsible for the payment. A copy of this person’s ID is also required. Please have both sides of the document copied, vertically, in one side of the paper.</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>For men who were born in Colombia, a copy of your “libreta militar”. Please have both sides of the document copied, vertically, on the same side of the paper.</td>
<td>Yes</td>
<td></td>
<td>No</td>
</tr>
</tbody>
</table>
b) **Graduation certificate of high school and Academic Certification**

This document must be received in a sealed envelope from the high school where you were graduated, with its seal across the flap. On the envelope, please write your full name and the ID code that identifies you at EAFIT:

<table>
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<tr>
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<th>Applicants in agreements and University Experience</th>
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</thead>
<tbody>
<tr>
<td>A certificate that shows final grades (transcript of academic records) for year 10, 11 or 12. Please note that this certificate must be the same to you wrote in the application form.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>The original of graduation certificate from the high school. If the degree was granted abroad, please provide a translation in Spanish along with it.</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>
**c. External transfer with recognition of courses**

External transfer applicants that wish their subjects to be recognized by EAFIT must take the following documents with them to the interview:

<table>
<thead>
<tr>
<th>Documentation</th>
<th>High School Applicants</th>
<th>External Transfer applicants</th>
<th>Applicants in agreements and University Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transcript certificate from your current or previous university stating the courses taken, final grades and number of hours. This certificate should be on official headed paper, signed and stamped.</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>For the courses that you wish to be recognized by EAFIT, please provide detailed programs of study. The official document needs to be signed and stamped by your current or previous university.</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>For the courses you are currently taking and desire to be recognized, please provide a certificate from your original university stating the number of hours and detailed programs of study. Those official documents should be on official headed paper, stamped and signed. As recognition depends on the final grades obtained, please provide a certificate stating your final grades for those courses.</td>
<td></td>
<td>Hand this document in before July 15, 2014</td>
<td></td>
</tr>
</tbody>
</table>
### d. Additional requirements

<table>
<thead>
<tr>
<th>Documentation</th>
<th>High School Applicants</th>
<th>External Transfer applicants</th>
<th>Applicants in agreements and University Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>For the International business program, an original English certificate not older than 6 months is required. Follow this link for more information about University bilingualism regulations: [<a href="http://www.eafit.edu.co/idiomas/centroidiomas">http://www.eafit.edu.co/idiomas/centroidiomas</a> Documents/Tabla%20bilinguismo%202010.pdf](<a href="http://www.eafit.edu.co/idiomas/centroidiomas">http://www.eafit.edu.co/idiomas/centroidiomas</a> Documents/Tabla%20bilinguismo%202010.pdf). In addition, a third language has to be selected from the application form. This third language will be a requirement for the pre-internship</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>For the Music degree program, a certificate that confirms the area of knowledge typed on the application form.</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>National and international applicants that have finished high school in a country other than Colombia, and aim to gain admission to a Colombian institution of higher education to study an undergraduate program, must provide, on top of the other requirements, a high school degree recognized according to “las Resoluciones 631 y 6571 de 1977, y 2985 de 1993, del Ministerio de Educación Nacional”.</td>
<td>Yes Deadline to hand in this document is within the next 6 months.</td>
<td>Yes Deadline to hand in this document is within the next 6 months.</td>
<td></td>
</tr>
</tbody>
</table>
Admission documents can be handed in at the office of Admisiones y Registro, or sent by mail to the following address:

Admisiones y Registro
Edificio de la biblioteca, bloque 32, piso primero.
Universidad EAFIT
Carrera 49 7 Sur-50
Medellín, Colombia

Please note that information in the application form has to match the documents received, otherwise the application will be annulled.

Admission exam for the Music degree program

DATE: May 22
PLACE: Music building
ROOM: 30-301
TIME: 1:45 p.m.

Admission results

Admission process will start on April 23 and applicants will be notified using the email address provided at the moment of application. Additionally, admission results can be found on the Inscripciones page. At the top of the page, click on consultas, select and type your ID number, then click on entrar.

General results will be published on May 21* (see below exceptions), on www.eafit.edu.co, Admisiones, Pregrado, Aspirantes Nuevos, Tipo de Aspirante y En paso 1-inscripciones.

Note:
International applicants, once admitted to the University and before selecting the timetable, will be asked to provide a student visa to study at EAFIT covering the length of the course.
<table>
<thead>
<tr>
<th><strong>High School Applicants</strong></th>
<th><strong>External Transfer Applicants</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>If your high school has up to year 11 and you are currently studying at this year, admission will be based on the final grades obtained at year 10. If your high school has up to year 12 and you are currently studying at this year, admission will be based on the final grades obtained at year 11. If you have finished high school, admission will be based on the final grades obtained in the final year of your high school.</td>
<td>Admission will be based on the interview. If you are admitted, a letter will be sent to you by email indicating the date and time in which you will be able to consult the turn assigned for selecting the timetable of your course. Please note that the letter will be sent to you at the email address you provided in the application form.</td>
</tr>
<tr>
<td><strong>Exceptions:</strong></td>
<td></td>
</tr>
<tr>
<td>• The Music degree program that has a different admission process based on the exam and the interview. Those results will be published on May 28.</td>
<td></td>
</tr>
<tr>
<td>• The International Business program that has an additional requirement. Applicants must send an English test that confirms the level of English to Admisiones y Registro at the moment of the application. Marketing and Psychology programs. For those programs, personal interview will be considered as well as high school grades.</td>
<td></td>
</tr>
<tr>
<td>For the admission of high school applicants, a scanned of the ID and the final grades obtained (10, 11 or 12) from your high school. They must be the same as you wrote in the application form. Both documents are compulsory requirements for admission.</td>
<td>Please note that for those who applied as external transfers, all documents are required in order to be admitted.</td>
</tr>
</tbody>
</table>
High School Applicants, Reserved Places and those admitted to the Music leveling course

<table>
<thead>
<tr>
<th>External Transfer Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>From May 2 to June 16</td>
</tr>
<tr>
<td>Once the timetable is selected, payment details can be generated. Please check the payment document for more information about deadline to pay tuition.</td>
</tr>
</tbody>
</table>

Tuition can be paid online by using a credit card. A debit account from a bank registered in “PSE” is also accepted. Before making the payment, we advise you to contact your bank for more information about requirements for online payments.

In order to pay, please visit www.eafit.edu.co, Servicios, Servicios en línea, Aplicaciones web, Pagos en línea. Please type your student ID code and proceed with the payment by using a debit account, current account or credit card. After you make the payment, a message of success will be displayed confirming the transaction. Do not close the window. Please note that the information will not reach our data base if the return page option (regresar) is not selected.

If you are unable to use this service, please contact the Accounts receivable office (Cartera) to ask for payment details. Accounts receivable office is located in the Library, building 32, on the first floor (rear entrance).

For more information about payment options, credit facilities and insurance, please visit www.eafit.edu.co, Admisiones, calendario de Actividades Pregrado, Pago Matrícula. You can also visit the Accounts receivable office (Cartera) on building 32, first floor Library (rear entrance), or send an email to cartera@eafit.edu.co.
4 Timetable

Subject registration and timetable selection are done by the University for high school applicants, reserved places, and the applicants admitted to the music leveling course. Please note that this process takes place once the payment for tuition has been received.

Timetables can be consulted from July 16, providing that all the documents requested have been submitted to Admisiones y registro. Please visit www.eafit.edu.co/ulises and select the line that allows you to use ID type and number. Then, type your ID number, then your password, and finally, type your ID number again. After that, go to consultas and then click on Horario (timetable).

Please print your timetable and take it with you to the orientation day.

5 Photo taken for ID card

In order to take the photo, it is necessary to submit your original ID document.

Once you have paid tuition, you can have your photo taken. Please visit EAFIT fitness center (Centro de Acondicionamiento Físico “Vivo”), on the following dates and times:

- **Monday to Friday**: From 8:00 a.m. to 12:00 p.m. and from 1:30 p.m. to 6:00 p.m.
- **Saturday**: From 7:30 a.m. to 12:30 m.

Student’s ID cards can be claimed at Admisiones y Registro from July 16. Please note that ID cards will be only given, if all the documents required have been previously sent to Admisiones y Registro.

6 Orientation

Orientation is part of the plan of studies; therefore, attendance is compulsory for all students joining an undergraduate program at Universidad EAFIT for the first time, high school applicant or external transfer.

The orientation will be on Friday the 18th of July, from 7:30 a.m. to 2:30 p.m.

**Note**: Students of music courses which start before the undergraduate programs should not attend this orientation.
Schedule of activities for new applicants and reserved places

Applications
From March 19 to May 16

Admission exam for Music degree program
Date: May 22
Time: 1.45 p.m.
Room: 30-301

Admission process
From April 23

Admission results (excluding applicants admitted to the Music degree program)
May 21

Admission results for the Music degree program
May 28

Payment details for tuition of new applicants and reserved places
From May 2

Deadline for payments of new applicants and reserved places
June 16. After this date, places at the University are not guaranteed.

Photos and ID card for students
Once you have paid tuition, please check the schedule on the guide.

Online consultation of timetables for those students who have already paid and for those who have already submitted all documents is
From July 16*

Orientation
For students for first time, high school students or external transfers, on Friday the 18th of July, from 7:30 a.m to 2:30 p.m.

Starting date of classes
July 21

* Subject to change depending on government regulations.
EAFIT MEDELLIN

Main Campus
Carrera 49 7 Sur 50, Avenida las Vegas
Medellin-Colombia
Telephones: (+574) 2619500 or 4489500
Línea gratuita nacional 01 8000 515 900
www.eafit.edu.co

Admisiones y Registro
Edificio de la Biblioteca, Bloque 32, primer piso
E-mail: admisiones.registro@eafit.edu.co
March 2014